



To  
The President  
Travel Agents Association of Bengal  
Kolkata

Re: Application for TAAB Membership

Sir,

Taking the privilege to submit hereby the application for a TAAB membership on behalf of my/our organization.

Write the name of your firm/company in block letters
--

1. I / We hereby solemnly promise to abide by the rules and regulations of **Travel Agents Association of Bengal** and also to observe a high ethical standard in the conduct of my/our business without reservation or equivocation of any kind, consistent with the regulation in force from time to time. I/We also note and accept that any member who shall act to the detrimental of or against the interest of the Association or who shall fail in observance of or violate any of the Governing Body decision is improper or is prejudicial to the Association or whose conduct or action in the opinion of the Governing Body is improper or is prejudicial to the Association or is detrimental to the interest of tourism, after due inquiry be either censured, suspended or excluded from the Association by the Governing Body for which action, the Governing Body shall not be bound to assign any reason.
2. I / We agree and undertake to intimate to the Association any change in our status / constitution and / or conventional or corporate name by any reason whatsoever within 30 days of any such change being effected.
3. I / We do hereby agree to intimate the Association in writing about any change in the present ownership of the organization.

Yours truly,

-----  
Signature with Office Seal

Name .....

Designation .....

Date of Application .....



Metropolitan Building, Suite 1038-A & B 7 JL Nehru Road, Kolkata 700 013.  
Tel +91 33 2228 2250/51/53/54/55 Fax +91 33 2228 2249  
Email taaboffice@gmail.com

### Membership Application Form

Active  Allied  Associate

<b>Registered Name of the Organization</b> Use block letters only
--

<b>Trading Name of the Organization</b> Use block letters only
---

<b>Type of Organization</b>	<input type="checkbox"/> Tour Operator	<input type="checkbox"/> Travel Agent	<input type="checkbox"/> Tourist Transporter
<input type="text"/> Other Service Provider [Pl. specify]			

<b>Domain of Operation</b>	<input type="checkbox"/> Inbound	<input type="checkbox"/> Domestic	<input type="checkbox"/> Outbound	<input type="checkbox"/> Hospitality
----------------------------	----------------------------------	-----------------------------------	-----------------------------------	--------------------------------------

<b>Nature of Organization</b>	<input type="checkbox"/> Proprietary Firm	<input type="checkbox"/> Partnership Firm
	<input type="checkbox"/> Pvt. Ltd. Co.	<input type="checkbox"/> Limited Co.

<b>Business Address Postal</b>	
<input type="text"/> Telephone	<input type="text"/> Fax
<input type="text"/> E-mail	<input type="text"/> Website
<input type="text"/> Contact Person's Name, Designation & Cell No.	

<b>Name of the Proprietor / Partners / Directors as the case may be &amp; a list of Shareholders</b> (attach additional page if required)
--

<b>Banker's Name / Branch / Address</b>
---

<b>Service Tax Registration No.</b>
-------------------------------------

<b>Authorization of NTO / State Tourism Body (if any)</b>
---

<b>Membership of other Association/s (if any)</b>
---



Address of your branch if any

Brief about the Organization & the Product/s

Necessary documents attached herewith : 1) 2) 3) 4)

We solemnly promise to abide by the rules & regulation of **Travel Agents Association of Bengal** and to observe a high ethical standard in the conduct of our business without reservation or, equivocation of any kind, consistent with the regulation in force from time to time.

---

Full Signature of the Authorized Signatory of the Organization with Official Seal Date of Application

---

Full Name of the Authorized Signatory (Use block letters only) Cell No.

Please get your Application recommended by two TAAB Members (See how to be a Member for details)

The above applicant is being recommended by the following Members of TAAB

1. Name	Company Name	Signature with Official Seal
2. Name	Company Name	Signature with Official Seal
3. Name	Company Name	Signature with Official Seal

**For Office Usage only**

*Amount deposited as per Instruction*  
*Signature of the Treasurer with Date* *Amount* \_\_\_\_\_  
*Cheque / Draft details : Bank* \_\_\_\_\_ *Cheque No.* \_\_\_\_\_ *Date* \_\_\_\_\_

---

*Report by Membership Subcommittee*

---

*Forwarded after scrutiny*  
*Signature of the Joint Secretary with Date*

*Remarks Consent*  
*Signature of the President with Date*

## HOW TO BE A MEMBER

The Governing Body solely reserves the power to admit members and may refuse to admit any person/organization as a member without assigning any reason therefore.



- The membership of the association shall be open to organizations associated with travel/tourism/hospitality sector for more than one year and of sound professional reputation and standing.
- All applications for membership must be made on the prescribed form (may be downloaded from our website) and must be proposed and seconded by two Governing Body members of the association.
- The applications for membership shall be considered by the Executive Committee in a duly convened meeting and approved by a majority of two third of the members present.

## MEMBERSHIP CATEGORY

The membership of the association shall be composed of

### a) Allied Members (b) Active Members (c) Associate Members

The Governing Body may at any time create different classes of members and may provide for entrance fees and subscriptions and define their respective rights and privileges. The Governing Body shall have power to dispense with the payment of the entrance fee/membership fee, if they deem fit. The decision of the Governing Body will be final in all cases.

**Allied Member :** Any firm or company, which is regularly engaged or associated with Tourism and travel industry such as carrier companies, hoteliers, restaurants, excursion agents, transport contractors, forwarding and clearing agents, shipping companies, state tourist corporations / organizations, hotel marketing representatives/ agencies, trade publications and any overseas firm / company /corporation / organization shall be eligible for membership as an allied member. The allied members shall have the right to participate in the activities of the association except to vote.

**Active Member :** A firm or company having established place of business in West Bengal and operating for a minimum period of **two years** shall be eligible for membership as an **Active Member** of the Association provided an application is made and accepted by the Executive Committee. However only one office of a firm or company shall be admitted as an Active Member of the Association.

**Associate Member :** Any other office including overseas offices of an active or allied member shall be eligible for associate membership of the association. They shall have no right to vote in the proceedings of the association.

Any Membership Application has to be recommended by 1 member & 1 GB member of TAAB.

## MEMBERSHIP FEES

MEMBERSHIP CATEGORY	REGISTRATION	ANNUAL SUBSCRIPTION
ALLIED MEMBER	Rs 500	Rs.1000
ACTIVE MEMBER	Rs 1000	Rs.2000
ASSOCIATE MEMBER	Rs 2000	Rs.4000

## TERMINATION OF MEMBERSHIP

- A member may resign from membership of TAAB and upon acceptance of his/their resignation by the Executive Committee, he/they shall cease to be a member.
- The annual subscription of membership shall become due on 1st April of each year. If the subscription is not paid within 60 days from the 1st April of each year, the member will be deemed to be a defaulter. If any member fails to pay his subscription beyond the period of 60 days from 1st April of each year, the Secretary shall issue a notice calling for payment of such dues within 30 days and if payment is not made within the said 30 days from the date of receipts of the notice, the member shall cease to be a member of the Association.
- A member who causes damage or prejudice to the Association or who does not comply with the rules and regulations of the Association may be expelled from membership of the Association by a resolution of the Executive Committee passed at a duly convened meeting and supported by atleast  $\frac{3}{4}$  of members present.